

UINTAH BASIN TECHNICAL COLLEGE
OPERATION & MAINTENANCE OF PHYSICAL FACILITIES
AND TECHNICAL INFRASTRUCTURE



TECHNICAL INFRASTRUCTURE

UBTech utilizes a centralized IT management system (SchoolDude) which tracks tasks and maintenance requests for technical equipment. Utah Educational Network (UEN) along with Northern Utah Education Services (NUES) provide support, training, tracking, network hardware and software monitoring. The college keeps a five year rotational plan for replacement of all its IT equipment.

PERSONNEL

Services are provided through the operating and maintenance personnel hired to maintain the buildings, grounds and related equipment. Each campus employs a sufficient number of staff to provide needed custodial, landscaping and other maintenance services. In addition, the College employs a skilled maintenance technician to perform preventative maintenance, work requests and construction projects.

UBTech has qualified IT personnel to respond to work requests.

BUILDING SYSTEMS, EQUIPMENT & SUPPLIES

Emphasis is placed on preventive maintenance of building equipment and systems to prevent premature failure and to ensure the expected equipment life. UBTech utilizes a centralized maintenance management system (SchoolDude). This program develops maintenance schedules for all installed building equipment. Work orders are automatically generated at the specified frequencies with detailed maintenance requirements to be performed by the staff.

Supplies relating to operations, maintenance and information technology are adequately provided for in annual budgets.

STATE AND FEDERAL CODE COMPLIANCE

The Utah State Division of Risk Management (Risk) requires an annual self-inspection survey. UBTech faculty and staff evaluate physical facility compliance with this survey. UBTech is also in compliance with federal and state codes and generally accepted safety standards. The College annually solicits a mock OSHA inspection from Risk that includes a review of physical facilities compliance with regulatory codes and standards. Findings and resolutions from the above inspections are reported to the Safety Committee as well as the Fiscal/Audit committee of the Board of Directors.

PLAN AVAILABILITY & REVIEW

The operation and maintenance plan is available to UBTech students and employees by accessing the UBTech web site as follows: ubtech.edu, About Us, Operations and Maintenance of Physical Facilities and Technical Infrastructure.

The maintenance plan is regularly reviewed and revised as needed by the Vice President of Finance, in consultation with Facilities Manager.